

School Administrative Unit No. 28

Pelham and Windham School Districts Pupil Safety and Violence Prevention

Bullying/Cyberbullying Incident Report

Notification of this report must be provided to the parents/guardians of alleged perpetrators and victims within 48 hours of receipt by the school administration.

Name of Person Reporting Incident

Role of Person Reporting Incident

Name of Person Who Allegedly
Bullied Someone

Name of Person Who was Allegedly
Bullied

Other Individuals Involved in Incident

Department/Facility/School: _____

Time(s): _____ Date(s): _____ Place(s): _____

Name(s) of witnesses or others who may have reliable, relevant information regarding the situation:

Describe the incident as clearly as possible including what force, if any, was used, any verbal statements, and any physical contact: _____

Describe any actions that have already been taken to address the situation if applicable:

Signature: _____ Date: _____ Time Submitted: _____

(For Office Use Only) Date and Time Received: _____